



# Introducing OnSolve

Communicating with you is important to us. Which is why we have purchased a new critical communications system called OnSolve®. This software will allow us to reach virtually every member of our organization, on any device, wherever they are located.

## Why This Is important

Organizations today are faced with man-made and natural disasters that pose a significant risk to business continuity and employee safety. When these events occur, we need the ability to provide immediate information on how to prepare, respond or take action, and that's what mass notification software provides. Additionally, we are able to use this system to send routine notifications regarding important internal announcements, reminders, deadlines and more. As an employee/member, we want you to feel informed and engaged, and this will give us a tool to do so efficiently and effectively.

**You can receive notifications the following ways:**



Phone



Text



Mobile app

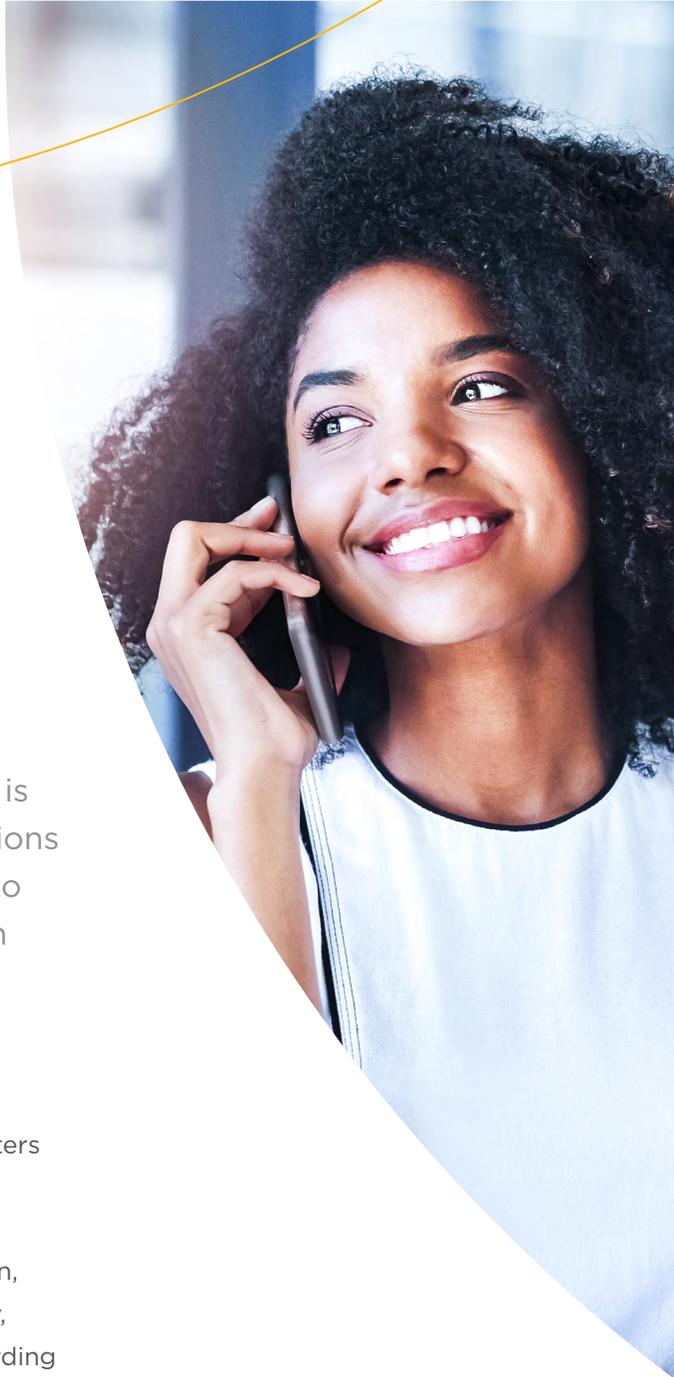


Email



Desktop alert

**This flyer helps explain what you should expect now that we have a critical communications system.**



## There are three things to remember about engaging with the critical communications technology:



### Update your information

First, visit our registration portal where you can add or update your contact information: phone, email or SMS. Update any information as soon as it changes.

### Check your messages

Next, save this number in your phone for easy recognition.

### Follow instructions

Lastly, read new messages entirely and follow any instructions provided. Please respond back if prompted.

## The type of messages you might expect

- Virus alerts or other cyber-attacks
- Evacuation notices or severe weather shelter-in-place instructions
- Active shooter or other dangerous situations
- Facility closures or modified hours
- Account for staff members — determining your location and status
- Volunteer opportunities
- Training requirements
- HR announcements
- General communication:
  - Support desks
  - Conference calls
  - Online meetings

## Questions?

We'd love to help. Our OnSolve administrator and representative information is listed below.

### Internal Contact

### OnSolve Contact

[OnSolve.com/resources/support](https://onsolve.com/resources/support)

